

BYLAWS OF THE MESA COMMUNITY SERVICE DISTRICT

Article I: PURPOSE

The Mesa Community Service District (hereinafter referred to as “MCSD” or “District”) is established by Inyo County Charter to provide for monitoring the wastewater disposal practices within the District, in order to protect the water table from pollution caused by effluent entering the substrata from wastewater disposal systems, which monitoring shall be administered per Board discretion by majority vote. The MCSD may also, through Board action, and the assent of the MCSD Property Owners, establish fire suppression facilities and services and electrical and lighting services; convey water for recreational services; and provide any other services within its stated purpose and as authorized by the Government Code.

ARTICLE II: FEES AND ASSESSMENTS

Reserved

ARTICLE III BOARD OF DIRECTORS

The Mesa Community Services District shall be governed by a board consisting of five residents of the District who shall be elected to office by those who reside within the confines of the District at regularly scheduled general elections.

ARTICLE IV: TERMS OF OFFICE

Those serving as Directors of the Mesa Community Services Board shall serve a term of four years, with three of the Board Members serving concurrent four-year terms, one a staggered four-year term, and one serving a two-year term as the newest member of the Board.

ARTICLE V: APPOINTMENT TO THE BOARD

Vacancies on the Board shall be filled by appointments by a majority of those serving on the Board, until the next General Election.

ARTICLE VI: ATTENDANCE

Board members shall be expected to attend the regular meetings of the MCSD Board; unexcused absences for more than four meetings in a calendar year shall constitute the basis for removal from Office. A unanimous vote is required for removal by the Board with a thirty-day notice period given prior to the meeting at which the issue is to be considered. Absences due to illness or being out of the area at the time of meeting shall be considered excused absences.

ARTICLE VII: MEETINGS

Regular meetings of the MCSD Board of Directors shall be held bimonthly at 6:00PM with the date and location to be determined by the Board at the previous meeting.

ARTICLE VIII: OFFICERS

The Officers of the Board of Directions shall consist of a President, Vice-President, Secretary, and Treasurer. The Officers shall be elected for one-year terms at the first meeting after the November General Election, or a date determined by the Board on non-election years. A vacant office may be filled at any time due to the resignation or removal from an office of an incumbent officer.

ARTICLE IX: PRESIDENT and VICE PRESIDENT

The President shall preside over all meetings of the MCSD Board of Directors and shall conduct the business of the District. In the absence of the President, the Vice President shall preside over the meeting.

ARTICLE X: TREASURER

The Treasurer shall keep the records of income and expenditures of the MCSD. The Treasurer shall also manage the Petty Cash monies of the District, with cash funds not to exceed \$200.00 and replenish the funds through Inyo County when cash assets are less than \$50.00. The Treasurer shall submit vouchers to the Inyo County Auditor/Controller for payment of all invoices approved by MCSD Board action with the exception of those paid from the Petty Cash Fund.

Article XI: SECRETARY

The Secretary shall maintain minutes as a record of all meetings of the MCSD. The Secretary shall also maintain files of the pertinent documents of the MCSD.

ARTICLE XII: NOTICE OF MEETINGS

Notice of meetings will comply with the requirements of the California Brown Act.

ARTICLE XIII: CONDUCT OF THE MEETINGS

Meetings of the MCSD Board of Directors shall be conducted under the provisions of the current edition of Roberts Rules of Order. On decisions requiring a vote, the Secretary shall conduct an oral vote with all the Board in attendance. A quorum shall be considered present when at least three Directors are in attendance.

ARTICLE XIV: AMENDMENT

Any amendment to these by-laws must be proposed by a member of the Board of Directors and must be presented in writing with copies provided for all members and for the Secretary's file, and such amendment must be considered at the next regular meeting of the MCSD Board of Directors. Any Amendments shall be approved by a majority of the voting members present at the meeting.